

AAUP-AFT Local 6075

Wayne State University Chapter AAUP-AFT
5057 Woodward, Suite 3301
Detroit, Michigan 48202-3680
(313) 577-1750
FAX: (313) 577-8159
aupaft@wayne.edu

CALL FOR NOMINATIONS Academic Staff Steering Committee

Nominations for **Co-Chair, Secretary, and two Member-at-Large positions** are now being accepted.

Nomination forms must be returned to the AAUP-AFT office by 5:00 PM on Friday, 5/1/09. Forms can be faxed to (313) 577-8159 or dropped off to the union office. Nominations from the floor will also be accepted at the Academic Staff Steering Committee Meeting scheduled from **12:00 PM to 1:30 PM on Thursday, 4/16/09 in the Community Room on the 3rd Floor of UGL.**

Nominators and Nominees must be employed as Academic Staff and be current AAUP-AFT local members.

Please consider nominating yourself or a colleague.

Office Descriptions

Co-Chair

- Serve as an aide to the Chair
- Attend Academic Staff Standing and Steering Committee meetings
- Preside when the Chair is absent or called upon by the Chair
- Represent the Chair upon request
- Succeed Chair upon recommendation of Academic Staff Steering Committee and appointment by AAUP-AFT Executive Board
- Perform any other duties as prescribed by the Academic Staff Standing Committee, so long as these duties are not in contradiction with the by-laws of the AAUP-AFT WSU Chapter

Term: 2 years, July 1, 2009–June 30, 2010 as Co-chair and July 1, 2010–June 30, 2011 as Chair

Chair (Helen Wilson), elected last year as co-chair, will serve as chair in upcoming term)

- *Preside over all meetings*
- *Prepare agenda for all meetings in consultation with the Steering Committee*
- *Vote in tie cases*
- *Spokesperson for the Committee*
- *Perform any other duties as prescribed by the Academic Staff Standing Committee, so long as these duties are not in contradiction with the by-laws of the AAUP-AFT WSU Chapter*
- *Initiate an orderly transition of the outgoing and incoming Academic Staff Steering Committees*
- *Serve as Ex-Officio member of the WSU AAUP-AFT Executive Board without vote*

Secretary

- Attend Academic Staff Standing and Steering Committee meetings
- Record minutes at Academic Staff Standing Committee and Steering Committee meetings
- Initiate notices [no later than one week after the meeting] to all members of meetings and conduct all general correspondence
- Perform any other duties as prescribed by the Academic Staff Standing Committee, so long as these duties are not in contradiction with the by-laws of the AAUP-AFT WSU Chapter

Term: 1 year, July 1, 2009 – June 30, 2010

Member-At-Large (2)

- Attend Academic Staff Standing and Steering Committee meetings
- Perform any other duties as prescribed by the Academic Staff Standing Committee, so long as these duties are not in contradiction with the by-laws of the AAUP-AFT WSU Chapter

Term: 1 year, July 1, 2009 – June 30, 2010

**ACADEMIC STAFF STEERING COMMITTEE (ASSC)
NOMINATION FORM**

**Nominations must be returned by
5:00 PM, Friday, May 1, 2009**

I, the undersigned, nominate _____ for **ASSC Co-chair.**

Nominator: _____
(Nominator print name here)

VALIDATION: I agree to serve if elected

(Nominee must sign here)

I, the undersigned, nominate _____ for **ASSC Secretary.**

Nominator: _____
(Nominator print name here)

VALIDATION: I agree to serve if elected

(Nominee must sign here)

I, the undersigned, nominate 1) _____

2) _____ for **Member at Large.**

Nominator: _____
(Nominator print name here)

VALIDATION: I agree to serve if elected

(Nominee must sign here)

(Nominee must sign here)

Return to AAUP-AFT Union Office, FAX: (313) 577-8159